

# Application for Trees - Allegheny County - Fall 2015



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Before completing this application:

1. Contact Jeffrey Bergman, TreeVitalize Director, to discuss your proposed project.  
412-586-2396 or [jbergman@paconserve.org](mailto:jbergman@paconserve.org)

*\* All applicants must contact TreeVitalize Director by Friday, February 27th to be considered for a fall planting*

2. Conduct a site visit and assessment for your proposed tree planting location with the TreeVitalize forester, who will help you evaluate your site.

3. Sign up for Tree Tender training with Tree Pittsburgh (<http://treepittsburgh.org/become-tree-tender>). Call 412-781-8733 or e-mail [education@treepittsburgh.org](mailto:education@treepittsburgh.org)

**Allegheny County municipalities must have an established shade tree ordinance and shade tree committee/ commission in order to apply to TreeVitalize Pittsburgh for trees.**

**Any municipality above median income is required to match funding with site preparation according to TreeVitalize specifications.**

**Priority will be given to municipalities with low tree canopy cover.**

**Applications must be completed in full before submitting, including all supporting documents, maps, municipal support letter, etc.**

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Applications received after 4 pm on Friday, March 20th 2015 will not be eligible for the fall 2015 planting season. Please answer every question thoroughly. If a question does not apply to your project, please write N/A on the application.

## **Application Checklist**

Discussed your fall 2015 project with TreeVitalize Director

Conducted a site visit with the TreeVitalize Forester

Collected tree request forms and/or obtained a municipal authorization letter

Signed up for Tree Tenders with Tree Pittsburgh

Provided a signed copy of municipal tree ordinance and shade tree commission information

Provided a municipal forestry budget including funds for removal/pruning/planting

Provided a map of your proposed planting areas

1. Primary Contact (MUST BE A TREE TENDER prior to application deadline)

Name Tree Tender Graduate?  
Yes  
No

Organization

Address

Phone E-mail

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2. Additional Applicants (this can include community residents, partner organizations and/or municipal partners)

Name Tree Tender Graduate?  
Yes  
No

Organization

Address

Phone E-mail

Name Tree Tender Graduate?  
Yes  
No

Organization

Address

Phone E-mail

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3. Does the primary contact have training in urban forestry and arboriculture or special knowledge of those subjects?

Yes

No

4. Is your municipality recognized as a "Tree City USA"?

Yes

No

5. Does your municipality have an established tree committee?

Yes

No

5a. If yes, please list its current members:

6. Has your group organized a tree planting before?

Yes

No

6a. If yes, please describe the following:

Number of tree planting events your group has sponsored:

Number of trees planted:

The percentage of trees that survived the first two years?

Type of nursery stock:

Balled & burlap

Container

Bare root

Planting Method:

Volunteer

Contractor

The arrangement for watering and care of the trees planted:

7. How would you describe your group's experience level:

	Little to No experience (eligible for 10-25 trees)	Some experience with at least one successful planting event (eligible for 25-50 trees)	Highly experienced with two or more major planting events (eligible for 50+ trees)
Experience level			

8. Please describe current municipal tree care practices (pruning, planting, or tree care) and any other activities/responsibilities taken on by DPW staff or Shade Tree Commission members in the past few years.

9. If you are a repeat applicant, please describe tree stewardship activities you have completed since your previous planting(s).

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10. Please briefly describe your proposed planting project (municipal park, business district, residential, etc.)

11. Name of neighborhood or location:

12. Streets or other boundaries:

13. What was the date of your field assessment with a TreeVitalize representative?

14. Provide an estimate of the number and locations of trees requested. These can be changed and refined as project planning progresses (minimum of 10 trees, first time applicants are eligible for up to 25 landscape trees or 100 restoration trees)

Number of trees to be planted along residential streets:

Number of trees to be planted in parks:

Number of trees to be planted along commercial streets:

Number of trees to be planted on other public land:

15. Briefly describe community improvement activities that are underway in the target project area (this can include residential development, business district improvement, beautification, etc.)

16. Briefly describe other environmental improvement activities that are underway in the target project area (this can include implementation of storm water best management practices, hillside restoration, etc.)

17. List individual(s) who will perform outreach for your project: identify property owners willing to care for a new street tree, public land owners willing to have trees planted on their site, collecting signed permissions, watering agreements, etc.

18. Does your proposed planting project rely on the completion of construction work?

Yes

No

18a. If so, what is the proposed construction timeline?

19. How many trained Tree Tenders do you currently have in your community that will be directly involved in this project?

*[If you are not sure how many people in your community are Tree Tenders, please contact Tree Pittsburgh at 412-781-8733 or [education@treepittsburgh.org](mailto:education@treepittsburgh.org) for this information]*

20. Have you attempted to involve other community groups or individuals who also use the proposed planting location(s)?

Yes

No

20a. If the planting locations are in public space such as a park, please describe how the space is used and if there are other stakeholders who may need to be involved in the project?

21. Do you plan to use volunteers or municipal staff for the tree planting?

Volunteer

Municipal Staff

22. What resources have been secured to facilitate tree planting efforts?

Committed Funding

Municipal Staff Time

Municipal Equipment Use

Materials (soil, mulch, etc.)

Other

23. What are the typical site conditions for tree in the targeted planting area (dimensions of typical tree pit, condition of open area, etc.)?

24. Does the site require tree pits to be cut or enlarged to the minimum size of at least 30 square feet with a minimum width of 3 feet?

Yes

No

25. What is your municipality's median income level (please provide most up to date records which can be found on the US Census Bureau website: <http://quickfacts.census.gov>)?

26. Does your municipality exceed the median income level for the county (median income level for Allegheny County is \$49,805)? [If no, skip to question #30]

Yes

No

27. If the site requires tree pits to be cut or enlarged, does your group or municipality have the resources to complete site preparation (required only if your municipality is above median income level for the county)?

Yes

No

28. What is the status of funds/resources to be used to cut or enlarge tree pits?

Requested

Committed

To be requested

29. What is the source of funds to be used to cut or enlarge tree pits (grant funding, municipal staff, etc.)?

30. Tree Planting Preference:

Weekday

Weekend

No Preference



31. How will these new trees be maintained during the 3 year establishment period (watering, mulching, light pruning, monitoring)?

32. Check the type of assistance that you anticipate you will need from TreeVitalize Pittsburgh partners to support your tree planting project:

- Technical assistance to organize a volunteer planting
- Technical assistance to develop a maintenance plan
- Training on tree care for homeowners or other property owners
- Supervision of volunteers on planting day
- Watering supplies
- Protection equipment for tree from deer/rodents
- Other